

Haynes Manor Apartments  
Tremont Apartments

Haven Wood Apartments  
Maitland Court Apartments

**APPLICATION FOR RESIDENCY**

Date Applied: \_\_\_\_\_ Date wanting to move in: \_\_\_\_\_  
Apartment Number Requested: \_\_\_\_\_  
Total number of individuals who will occupy apartment: \_\_\_\_\_  
Relationship of individuals that will occupy apartment: \_\_\_\_\_  
**Referred by** \_\_\_\_\_ **of** \_\_\_\_\_ (**Complex**) \_\_\_\_\_ (**Unit#**) \_\_\_\_\_

**APPLICANT (1):**

\_\_\_\_\_  
Name/Applicant (1)      Social Security #      Age      Birthday      Phone #      Driver's Lic #  
Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Length of time at present Address \_\_\_\_\_ Present Rental Amt \_\_\_\_\_  
Person to Contact \_\_\_\_\_ Phone # \_\_\_\_\_  
Reason for leaving \_\_\_\_\_  
Children: Yes No N/A; # \_\_\_\_\_ ; Names of all children: \_\_\_\_\_  
\_\_\_\_\_  
Employer      Position Held      How Long      Phone #  
\_\_\_\_\_  
Employer Address, City and State      Person to Contact  
Salary \$ \_\_\_\_\_ W M Y Other Income: \_\_\_\_\_

**APPLICANT (2):**

\_\_\_\_\_  
Name/Applicant (2)      Social Security #      Age      Birthday      Phone #      Driver's Lic #  
Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Length of time at present Address \_\_\_\_\_ Present Rental Amt \_\_\_\_\_  
Person to Contact \_\_\_\_\_ Phone # \_\_\_\_\_  
Reason for leaving \_\_\_\_\_  
Children: Yes No N/A; # \_\_\_\_\_ ; Names of all children: \_\_\_\_\_  
\_\_\_\_\_  
Employer      Position Held      How Long      Phone #  
\_\_\_\_\_  
Employer Address, City and State      Person to Contact  
Salary \$ \_\_\_\_\_ W M Y Other Income: \_\_\_\_\_

***AUTOMOBILES***

Make	Style	Color	License Tag #
Make	Style	Color	License Tag #

***EMERGENCY NOTIFICATION***

Name	Address, City & State	Phone #
Relationship: _____ Father _____ Mother _____ Other (Explain): _____		

***UTILITIES***

All Utilities (Electric, Water, etc.) are paid by the tenant. Disconnection of any utility automatically constitutes abandonment of the premises.

***PETS***

**PETS ALLOWED ONLY with \$300.00 non-refundable pet fee.** Height, weight and other restrictions apply.

***RENT GUIDE LINES***

Late charges in the amount of \$12.00 will be assessed for any monthly installment of rent not paid on or before the 5th day of each month (20th day for Tremont and Maitland Court), together with an additional \$2.00 per day for each day thereafter until the total amount has been paid in full, further, tenant is also liable to pay all cost of collection, collected after maturity or which may be necessary for the enforcement of any of the covenants, obligations, or conditions of this lease.

***LEASE INFORMATION***

All leases are for a period of six, nine, or twelve months. The lease shall be effective for a period of time beginning the first day of the month (15th for Tremont and Maitland Court) and ending the 29th of the last month (13th of the last month for Tremont and Maitland Court), on or before 12:00 a.m. (Except the month of February in which the lease ends on the 27th of the month.)

***INSURANCE***

Landlord is not liable for any damages to or loss of personal property in the demised premises or upon the complex property. All personal property of the Tenant kept on or within the complex shall be kept there at the risk of the Tenant only. It is the sole responsibility of Tenant to insure Tenant's personal property located or stored in the complex and Landlord will NOT provide fire or casualty insurance for Tenant's personal property. WATERBEDS ARE NOT ACCEPTED.

***CREDIT REPORT***

I authorize, Haynes Manor, or its' agents, to obtain an investigative credit report in connection with this application, including, but not limited to credit history and rental history. I understand that this report may include information about my character, general reputation, personal characteristics and/or mode of living, and credit standing. I understand I can request the name of the reporting agency providing this information. We require verification of identity and income before an application is processed.

Signature/Applicant (1)	Date
-------------------------	------

Signature/Applicant (2)	Date
-------------------------	------